## Edit Retail Price Book Has An ISBN On Back Cover

These instructions will show you how to edit your book's retail price when you have an ISBN on your book cover. If you do not have an ISBN on your book cover please use the "Edit Retail Price - No ISBN" tutorial.

1. Login to TheBookPatch.com by entering your email address and password and clicking the Log In button at the top right.



2. Click the Book Dashboard link located below the logo.



3. In the Published Book Projects section, click the **book details** button.



4. Click the **Click to change** link next to the Retail Price.

| Book Details         | SPECIFICATIONS<br>Size: 6" x 9"<br>Inside Color: Black and White<br>Binding: Perfect Bound<br>Binding Edge: Not defined <u>edit</u><br><u>delete this book</u> |  | CATEGORIES<br>You can list your book in up to 5 category<br>/ subcategory combinations.<br>Category: Computing & Internet<br>SubCategory: Programming<br>Category: Computing & Internet<br>SubCategory: WWW & Internet<br><u>edit/add</u> |                                   | AVATAR<br>The book avatar is only ap<br>books being written on<br>TheBookPatch.com using o<br>processor. |
|----------------------|--|--|---|-----------------------------------|--|
| Publishing<br>Status | PUBLISHING (<br>My First Book -<br>Uploaded<br>Jake Puppy<br>Edit Cover  | COMPLETE<br>First Book - Upload<br>Published: June 06, 2<br>Last Update: August<br>Pages: 101<br>ISBN: 9781439183526<br>Wholesale Price. \$3:<br>Retail Price: \$12.95<br>Books Sold: 0<br>Book is not in Books<br>Book Cover PDF: Click<br>Replace Book Text (up<br>Get a "Buy Now" butto<br>Porder a Book (Add | ed<br>012<br>09, 2013<br>Click to change<br>tore: Click to add<br>Add/Edit<br>ck to view<br>cload new text)<br>on for your website<br>To Cart)  | PUBLISHING<br>You do not have any | INCOMPLETE<br>incompleted items.   |

## 5. Click on the Insert ISBN-13 and Generate Barcode header.



6. Enter the new retail price. Click the **Preview** button to update the preview image.



## 7. Click the Save button.

| cover   |
|---|
| pad Secondary Front Cover Image ②<br>ad an image that will appear on the front cover<br>the background images     |
| : Spine Book Title<br>the way the title will appear on the spine  |
| : <b>Spine Author Name</b><br>the way the author name will appear on the  |
| oad Spine Publisher Logo<br>ad the publishers logo that can appear on the   |
| oad Back Cover Image  ③ ad an image that will appear on the entire back r   |
| r or edit the blurb, and blurb heading, that will ar on the back cover  |
| oad Back Cover Author Image  Ø ad an image of the author  |
| /Insert Back Cover Author Bio   |
| ert ISBN-13 and Generate Barcode<br>r an ISBN-13 number and retail price to<br>rate the barcode on the back cover |
| Yes, show bar code on back cover  |
| No, do not show bar code on back cover  |
| N-13  |
| 1439183526  |
| er the retail price for your book.  |
| 12.95   |
| 95  |

- 8. Now it's time to choose whether or not you want to list your book in the bookstore.
  - a. Click No, do not list in the bookstore if you do not want your book listed. Click the Save button to proceed.

| List in our Bookstore   |
|---|
| Would you like your book listed in TheBookPatch bookstore? By doing so, you get to keep 100% of your sales profits, no fees, comissions or royalties. |
| © Yes, lict in the bookstore<br>© No, do not list in the bookstore<br>Carcel Save   |

b. Click Yes, list in the bookstore if you want your book listed. You will have to provide the retail price and your mailing address for your profit checks. See the Bookstore section in our FAQ page for more details. Click the Save button to proceed.

| List in our Bookstore   |   |  |  |  |  |  |
|---|---|--|--|--|--|--|
| Would you like your book listed in TheBookPatch bookstore? By doing so, you get to keep 100% of your sales profits, no fees, comissions or royalties. |   |  |  |  |  |  |
| <ul> <li>Yes, list in the bookstore</li> <li>No, do not list in the bookstore</li> </ul>  |   |  |  |  |  |  |
| Enter the retail price for your book.<br>ex. 12.95<br>10.95   | Where should we mail your checks:<br>Address 1  |  |  |  |  |  |
| Retail price must be more than the wholesale price: \$3.32  | 1234 E Main Street  |  |  |  |  |  |
|   | Address 2   |  |  |  |  |  |
|   | City<br>Scottsdale  |  |  |  |  |  |
|   | State/Province<br>AZ  |  |  |  |  |  |
|   | Zip/Postal Code<br>85251  |  |  |  |  |  |
|   | Country<br>USA  |  |  |  |  |  |
|   | All earnings checks will be mailed out the 15th day of the following month,<br>assuming your balance is \$40 or more (U.S.). If you do not have a \$40 balance,<br>you will not receive your check until you reach \$40, and it will only be mailed<br>the 15th day of the month; no exceptions will be made. |  |  |  |  |  |
| Cal   | cel Save  |  |  |  |  |  |

- 9. If you clicked Yes in step 8, you will be asked to fill in a synopsis (a brief description of you book) that will be displayed in the bookstore. Enter your synopsis (maximum of 1,000 characters) and click the **Save** button.
  - a. If you clicked No in step 8 skip this step.

| Bookstore Synopsis  |  |  |
|---|--|--|
| The synopsis is a description of your book that will appear in the bookstore.   |  |  |
| Please Note: If you choose to skip this option and not provide a synopsis the blurb from the back of your book will be displayed in the bookstore |  |  |
| Synopsis 1000 character(s) left   |  |  |
| Cancel Skip Save  |  |  |

10. Approve your text and cover

- a. Click the **View Text** and **View Cover** buttons to review them. If there is an issue that needs correcting click the **Upload New PDF** button or **Edit Cover** button.
- b. Click the **Yes**, **I approve both the text and the cover** check box and then the **I Approve PDFs** button to proceed.

| Approve Cover and Uploaded Text PDF   |  |  |  |  |
|---|--|--|--|--|
| Use the buttons below to review your cover and text PDFs. If you find any issues that need to be corrected click the Edit buttons to make your corrections before proceeding forward. |  |  |  |  |
| Please Note: all books will have the first page of your book printed on the right hand side even thought your PDF might show it on the left hand side.                                |  |  |  |  |
| View TextUpload New PDFView CoverEdit Cover   |  |  |  |  |
| Tes, I approve both the text and the cover  |  |  |  |  |
| Approve Later I Approve PDFs  |  |  |  |  |

- 11. Your cover has now been updated and you will see your books' detail page in the bookstore.
  - a. If you selected not to list your book in the bookstore you will be the only one that can see this page. This is where you will order your book from.